

BYLAWS OF THE
ALBERTA ASSOCIATION OF COMPLEMENTARY EQUINE THERAPY

BYLAW NO.1 – ORGANIZATION

- a. The name of the Association shall be **Alberta Association of Complementary Equine Therapy**.
- b. The Association may at its pleasure by a vote of the membership body change its name.

BYLAW NO.2 – DEFINITIONS

- a. In these Bylaws AACET will stand for The Alberta Association of Complementary Equine Therapy.
- b. In these bylaws, unless the context otherwise requires, words importing the singular number or the masculine gender shall include the plural number or the feminine gender, as the case may be and vice versa.
- c. “Special Resolution” in these Bylaws shall mean a resolution passed by a majority of not less than 75% of such members of the Association entitled to vote as are present in person at a general or duly called Special Meeting of the Association of which twenty-one (21) days written notice has been duly given, specifying the intention to propose a resolution as a Special Resolution.
- d. An “Ordinary Resolution” is a resolution that is passed by a simple majority vote of the votes cast. In the event of a tied vote the President is entitled to cast a second vote, so that the resolution is not lost.
- e. “The Board” shall refer to the elected Directors of the Association.
- f. As mentioned, “In writing” or “mailed” may also refer to email/electronic transmission.

BYLAW NO.3 – MEMBERSHIP

- a. The members of the Association shall be the subscribers to the application and Bylaws, residing in Alberta (Individual Membership only), being of the full age of 18 years, and such other persons who, in the opinion of the Directors, will further the aims and purposes of the Association and are admitted as members of the Association.
- b. There shall be THREE (3) classes of memberships, namely:
 - i. Individual, which includes both Practitioner and Student Membership
 - ii. Corporate
 - iii. Educational Institution
- c. All applications for Individual Memberships shall be submitted to the Membership Officer and upon his or her approval the applicant shall become a member.
- d. All applications for Corporate and Educational Institution Membership shall be submitted to the Membership Officer and upon his or her approval the applicant shall become a member. However, such memberships are subject to confirmation by the Board at the first General Meeting occurring after the date the applicant first became a member.
- e. Membership dues for each type of Membership in the society will be determined, from time to time, by the Directors at a General Meeting and will be laid out in detail in the Code of Conduct.

- f. If any member is in arrears for fees or assessments for any year, their membership will be revoke as it is laid out in the Code of Conduct. If membership is revoked, the member will be entitled to no membership privileges or powers in the society until reinstated.
- g. Any member upon a majority vote of all members of the society in good standing may be expelled from membership for any cause which the society may deem reasonable, provided that the members shall first be granted the opportunity to make a submission to the members either orally or in writing.
- h. All members must read, understand, sign and abide by the current Code of Conduct as well as any amendments to that document and any other such Standards as the Association deems fit.
- i. Any member wishing to withdraw from Membership may do so upon a notice in writing to the Board through its Membership Officer. Any member who does not conduct themselves in accordance with the Code of Conduct or AACET policies may have their membership suspended. Upon a majority vote of the Board of Directors, the membership could be withdrawn.

BYLAW NO.4 – CLASSES AND VOTING RIGHTS OF MEMBERSHIP

- a. Individual Membership is separated into 2 categories; Practitioner Members and Student Members. A Practitioner Member is a human person, working in AB in an Equine Therapy related modality, who shall be entitled to have one vote at any meeting of the members, attend all meetings of the members, be entitled to hold office in the Association and be elected as a Director and enjoy all benefits of the Association. A Student Member is a human person, currently enrolled in a related educational program, living in AB. Student Members are entitled to attend all meetings of the members but are not entitled to vote at any and all such meetings nor are they entitled to hold office in the Association.
- b. A Corporate Member is a body corporate, government or governmental agency and shall be entitled to one vote for its corporate membership at any meeting of the members, shall be entitled to designate in writing, from time to time an individual employed by it who shall be entitled to attend all meetings of members and enjoy all the benefits of the Association except they shall not be able to vote at any meetings of the members unless they are the voting nominee of their Corporate Member. Corporate Membership nominees are not entitled to hold office in the Association.
- c. An Educational Institution Membership is a membership for Equine Therapy related Educational Institutions and programs and shall be entitled to one vote for its Educational Institution Membership at any meeting of the members, shall be entitled to designate in writing, from time to time an individual employed by it who shall be entitled to attend all meetings of members and enjoy all the benefits of the Association except they shall not be able to vote at any meetings of the members unless they are the voting nominee of their Educational Institution Membership. Educational Institution Membership nominees are not entitled to hold office in the Association.

BYLAW NO.5 – ANNUAL GENERAL MEETING

The Annual General Meeting shall be held in each year at a place within the Province of Alberta and on a day to be fixed by the Board, and at least twenty-one (21) days notice of such meeting shall be mailed to all members by the Secretary. At every Annual Meeting, in addition to any other business that may be transacted, the report of the Directors, the Financial Statement and the report of the Auditors shall be presented and a Board of Directors elected and Auditors appointed for the ensuing year and the remuneration of the Auditors shall be fixed.

BYLAW NO.6 – MEETINGS OF MEMBERS

- a. Any General Meetings may be called at any time by the Secretary upon the instructions of the President or Board by notice. Special meetings of the organization may be called by the president when he/she deems it for the best interest of the organization. Notices of such meeting shall be emailed to all members at least 2 days before the scheduled date set for such special meeting. The notice shall state the reasons for such a meeting to be called, the business to be transacted at the meeting and by whom it was called. At the request of 2 members of the Board of Directors or 4 members of the organization, the president shall cause a special meeting to be called but such request must be made in writing at least 5 days before the requested scheduled date. No other business but that specified in the notice may be transacted at such special meeting without the unanimous consent of all present at such meeting.
- b. General Meetings will be held as often as required but not less than 4 times per year. Members at large wishing to have an issue brought forward at a General Meeting must notify the Board of Directors within 7 days of the scheduled General Meeting. If time does not allow to deal with this issues or concerns brought forward and they are not time sensitive they may be tabled until the following General meeting.

BYLAW NO.7 – NOTICE

Notice is required to be given to any member, Director or Officer such notice may be given either personally, by postal mail services, Facebook or by electronic transmission. For the purpose of sending notice to any member, Director or Officer for any meeting or otherwise, the address of any member, Director or Officer shall be his last address recorded on the books of the Association and his electronic address shall be his last electronic address recorded on the books of the Association.

BYLAW NO.8 – ERROR OR OMMISION IN NOTICE

No error or omission in giving notice of any Annual General Meeting, General Meeting or Special Meeting or any such adjourned meeting shall invalidate such meeting or make void any proceedings that may have taken place at said meeting.

BYLAW NO.9 – QUORUM

A quorum for the transaction of business at any meeting of members shall consist of not less than 10% of the members of the Association who are entitled to vote, present in person or by proxy; provided that in no case can any meeting be held unless there are four (4) members present in person.

BYLAW NO.10 – ADJOURNMENT

Any meetings of the Association or of the Directors may be adjourned to any time and from time to time and such business may be transacted at such adjourned meetings as might have been transacted at the original meeting from which such adjournment took place. No notice shall be required of any such adjournment. Such adjournment may be made notwithstanding that no quorum is present.

BYLAW NO.11 – VOTING

Any member, as described in BYLAW NO. 4, who has not withdrawn from membership nor has been suspended nor expelled shall have the right to vote at any meeting of the Association on every question which shall be decided by a majority of the votes of the members present in person unless otherwise required by the Bylaws of the Association, or by law. Every question shall be decided in the first instance by a show of hands unless a poll be demanded by any member. Upon a show of hands, every member having voting rights shall have one vote, and unless a poll be demanded a declaration by the President that a resolution has been carried or not carried and any entry to that effect in the minutes of the Association shall be sufficient evidence if the fact without proof of the number or proportion of the vote accorded in favour of or against such resolution. The demand for a poll may be withdrawn, but if a poll be demanded and not withdrawn the question shall be decided by a majority of votes given by the members present in person, and such poll shall be taken in such manner as the President shall direct and the result of such poll shall be deemed the decision of the Association in General Meeting upon the matter in question. In case of an equality of votes at any General Meeting, whether upon a show of hands or at a poll, the President shall be entitled to a casting vote.

BYLAW NO.12 – BOARD OF DIRECTORS

- a. The affairs of the Association shall be managed by a Board of not less than five (5) Directors nor more than ten (10) Directors, each of who at the time of her election and throughout her term of office shall be a member, in good standing, of the Association. These Directors shall include the President, Vice-President, Secretary, Treasurer and Membership Officer.
- b. Five (5) Directors of the Association shall be elected provided that at the first Annual Meeting to serve a two year term. At each subsequent Annual Meeting the past President shall automatically become a Director for a one year term, and four (4) Directors, if applicable, shall be elected for a two year term. Each Director will be entitled to stand for re-election. Any paid member, as described in BYLAW NO. 4, in good standing may be nominated for the Board of

Directors. To be a valid nomination, a Director must be nominated by a paid member in good standing, have that nomination seconded by another member and accept the nomination.

- c. A director will be considered elected provided that they are voted in by a 51% majority vote of all members in attendance. The election may be by a show of hands unless a ballot is demanded by any member. The number of consecutive terms any Board member can hold is unlimited.
- d. The members of the Association may, by resolution passed by at least two-thirds of the votes cast at a General Meeting (of which notice specifying the intention to pass such resolution has been given) remove any Director before the expiration of her term of office, and may, by a majority of the votes cast at that meeting, elect any person in her stead for the remainder of her term.
- e. The Board of Directors shall, subject to the Bylaws or directions given by a majority vote at any meeting properly called and constituted, have full control and management of the affairs of AACET.
- f. The Board of Directors shall have the power to adopt or amend policy, guidelines, procedures, regulations and the Code of Conduct at a regular or special meeting by motion, which shall be binding on all association members. Such a motion shall be adopted by not less than two thirds majority vote of those in attendance.
- g. Any elected or appointed member of the Board of Directors who is not in good standing with the society and does not attend three consecutive scheduled meetings may be relieved of his or her duties.
- h. Any elected or appointed member of the Board of Directors may resign from the Board by giving written notice of resignation to the Secretary. The resignation takes effect at the time the notice is received by the Secretary; or later time if stated in the notice.
- i. Should any elected or appointed member of the Board of Directors , by a vote of the Board of Directors, be deemed to be doing an unsatisfactory job, a special meeting shall be called and by a majority vote said Director will be relived of her duties. Before a vote is taken about removing the member from office, the member must be given a full and fair opportunity to show cause as to why she should not be removed from office.
- j. In the event of the President not being able to perform her duties, the Vice-President will assume the position for the balance of the term or until the next annual meeting, whichever occurs first. In the event that the Vice-President cannot assume the position, the Board of Directors may fill the position.
- k. Duties impose directors are fiduciary duties (A fiduciary is someone who has undertaken to act for and on behalf of another in a particular matter in circumstances which give rise to a relationship of trust and confidence) similar in nature to those that the law imposes on those in similar positions of trust). Executive Directors may not put themselves in a position where their interests and duties conflict with the duties that they owe to the society. Good faith must be apparent, and must be recognizable to the members.
- l. Except in the direst of circumstances, the Board shall serve as a court of appeal in personal matters, solid personal policies, grievances procedures and reducing the risk of perceived risk of conflicts.

BYLAW NO.13 – QUALIFICATIONS OF DIRECTORS

The qualification for a Director shall be coincident with qualification for membership in the Association. A Director shall cease to be a Director at the time he ceases to be a member of the Association.

BYLAW NO.14 – VACANCIES, BOARD OF DIRECTORS

Vacancies on the Board, however caused, may so long as a quorum of Directors remains in office, be filled by the Directors from among the qualified members of the Association for the balance of the term of the Directors, if they shall see fit to do so, otherwise such vacancy shall be filled at the next Annual Meeting of the members at which the Directors for the ensuing year are elected, but if there is not a quorum of Directors, the remaining Directors shall forthwith call a meeting of the members to fill the vacancy. If the number of Directors is increased between the terms, a vacancy or vacancies, to the number of the authorized increase, shall thereby be deemed to have occurred, which may be filled in the manner above provided.

BYLAW NO.15 – QUORUM AND MEETINGS, BOARD OF DIRECTORS

A majority of the Directors shall form a quorum for the transaction of business. Meetings of the Board shall be held as often as may be required, but at least once every three (3) months, at such a place or places within the Province of Alberta as it may from time to time determine. No formal notice of any such meeting shall be necessary if all the Directors are present, or if those absent have signified their consent to the meeting being held in their absence. Directors' Meetings may be formally called by the President or Vice-President or by the Secretary, on direction of the President or Vice-President, or by the Secretary on direction in writing of two (2) Directors. Notice of such meeting shall be delivered, sent by electronic transmission, or telephoned to each Director not less than two days before the meeting is to take place. The statement of the Secretary or President that notice has been given pursuant to this Bylaw shall be sufficient and conclusive evidence of the giving of such notice. The Board may appoint a day or days in any month or months for regular meetings at an hour to be named and of such regular meeting no notice need be sent. A Directors' Meeting may also be held, without notice, immediately following the Annual General Meeting of the Association. The Directors may consider or transact any business either Special or General at any meeting of the Board. With the consent of the President of the meeting or a majority of the Directors present at the meeting, a Director may participate in a meeting of the Board or of a committee of the Board by means of telephone or other communication facilities that permit all persons participating in the meeting to hear each other. A Director participating in such a meeting in such manner shall be considered present at the meeting and at the place of the meeting.

BYLAW NO.16 – VOTING, BOARD OF DIRECTORS

Questions arising at any meetings of the Directors shall be decided by a majority of votes. In case of an equality of votes, the President, in addition to his original vote, shall have a second or

casting vote. All votes at any such meeting shall be taken by ballot if so demanded by any Director present, but if no demand is made, the vote shall be taken in the usual way by assent or dissent. A declaration by the President that a resolution has been carried and an entry to that effect in the minutes shall be prima facie evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against such resolution. In the absence of the President his duties may be performed by the Vice-President or each other Director as the Board may from time to time appoint for the purpose.

BYLAW NO.17 – RESOLUTION IN WRITING

A resolution in writing signed by all the Directors personally shall be valid and effectual as if it had been passed at a meeting of Directors duly called and constituted.

BYLAW NO.18 – ERRORS IN NOTICE

No error or omission in giving such notice for a meeting of Directors shall invalidate such meeting or invalidate or make void any proceedings taken or had at such meeting and any Directors may at any time waive notice of any such meeting and may ratify and approve of any or all proceedings taken or had thereat.

BYLAW NO.19 – CONTINUATION IN OFFICE

The members of the Board of the Association shall continue in office until their respective successors are duly elected, appointed or otherwise designated in accordance with the Bylaws.

BYLAW NO.20 – REMUNERATION OF DIRECTORS

The members of the Board shall not receive any remuneration for his or her services.

BYLAW NO.21 – LIABILITY OF DIRECTORS

Every Director of the Association shall be deemed to have assumed office on the express understanding and agreement and condition that every Director of the Association and his heirs, executors and administrators and estate and effects respectively shall from time to time and at all times be indemnified and saved harmless out of the funds of the Association from and against all costs, charges and expenses whatsoever which such Director sustains or incurs in or about any action, suit or proceeding which is brought, commenced or prosecuted against him for or in respect of any act, deed, matter or thing whatsoever made, done or permitted by him or any other Director or Directors in or about the execution of the duties or his or their office, and also from and against all other costs, charges and expenses which he sustains or incurs in or about or in relation to the affairs thereof except such costs, charges or expenses as are occasioned by his own wilful neglect or default.

BYLAW NO.22 – COMMITTEES OF THE ASSOCIATION

The Directors from time to time may appoint such committees, with such mandates and such personnel (whether such personnel are Directors or officers of the Association or otherwise), as the Directors may require.

BYLAW NO.23 – OFFICERS OF THE ASSOCIATION

- a. Officers of the Association need not also be Directors of the Association except in the case of the Membership Officer.
- b. Officers may be appointed by the Board of Directors as they see fit.
- c. Any officer, upon resolution of the Board of Directors, may be removed from office for any cause which the society may deem reasonable.
- d. The Officers shall not receive any remuneration for his or her services.
- e. Officer positions are to be appointed as required and may include: Members Representative (will be a mediator and spokesperson for members), Mediation Officer (will handle conflict resolution and deal directly with and under the guidelines of AACET's Disciplinary, Harassment and Grievance Policies outlined in the Code of Conduct).

BYLAW NO.24 – DUTIES OF THE PRESIDENT

- a. Responsible for general administration of the association operations.
- b. Helps to organize and delegate the affairs of the Association.
- c. Sign as a signing officer.
- d. Exercise the powers if the Board of Directors in case of emergency.
- e. Suspend members to ratification at the net duly called Executive meeting.
- f. Will keep copies of all documents relating to the society.
- g. Serve on all committees as an ex officio voting member, if and when applicable.
- h. Will liaise directly with the community organizations.
- i. Will preside at all meetings or appoint a designate to all AACET meetings.
- j. Fulfils a motivational role in addition to office-based work.
- k. The President must motivate and mentor members of the Board and chair meetings.
- l. Leads the society and helps to develop the organization.

BYLAW NO.25 – VICE-PRESIDENT

- a. Will report to and work alongside the President.
- b. Chair meetings in the Presidents absence.
- c. Perform the duties of the President should the President be unable to fulfill their role for any reason.
- d. Assist the President.
- e. Will be a signing authority when in the Presidents absence.

- f. Will provide an annual statement of all AACET activities.
- g. Constantly evaluate the performance of the society in achieving its goals/purpose.

BYLAW NO.26 – DUTIES OF SECRETARY

- a. Will attend all Board/Members meetings and shall maintain accurate minutes of the same.
- b. Will have charge of all Executive records.
- c. Will maintain and update the Bylaws as required, Code of Conduct and all other Documents relating to association policies as required (this may be done through delegation to another member/volunteer).
- d. Will keep copies of all documents relating to the society.
- e. Will perform such other duties as designated by the President.
- f. Keeps the record of Board attendance.
- g. Ensures there is a quorum at Board meetings.

BYLAW NO.27 – DUTIES OF TREASURER

- a. Will be a signing authority along with the President.
- b. Will have charge of all association financial records.
- c. Will prepare monthly and yearly reports of all society revenues and expenditures.
- d. Will handle all financial transactions of the society, including preparing cash/cheques for deposit and ensuring all invoices are accurate and paid in a timely fashion.
- e. Will assist in the preparation of all documents required for financial auditing.
- f. Will report to the President.
- g. Shall make a financial report at each Board meeting.
- h. Files all necessary financial reports, tax reports and audits.

BYLAW NO.28 – DUTIES OF THE MEMBERSHIP OFFICER

- a. Will maintain member information (including updates), registration, insurance, and legal forms.
- b. Will help the Treasurer collect member dues and fees.
- c. Will act as the Membership Representative as required.
- d. Will provide new members with a New Members Package, when one is available.
- e. Will ensure that all new members read, understand and sign off on the Code of Conduct and all other AACET policies.

BYLAW NO.28 – EXECUTION OF DOCUMENTS, SEAL CLAUSE

- a. There is no seal for this Association.
- b. Notwithstanding any provisions to the contrary contained in these Bylaws of the Association, the Board may at any time by resolution direct the manner in which, and the person or persons by whom, any particular instrument, contract or obligations of the Association may or shall be executed.

BYLAW NO.29 – USE OF FUNDS

- a. Any funds generated from members' dues will be used directly for AACET. Proceeds primarily cover the costs of society expenses such as advertising, website, meeting venue rentals and various costs of running the association.
- b. The President, Vice-President and Treasurer are to be the only possible signing authorities on the bank account, though not all are required. The Membership officer will have access to the bank account for deposit purposes.
- c. No individual member of the association, including Board members, may enter into any financial agreement without the prior consent of a majority vote by the Board of Directors. This consent must be fully documented by meeting minutes. If any member in breach of this bylaw, shall be financially responsible for the agreement themselves.
- d. The Treasurer may make payments/purchases involving day to day operations of the association without Board approval up to a maximum of \$100.00. All purchases must be accompanied by a receipt and recorded in the society's ledger. Purchases involving the Treasurer over \$100.00 must be approved by the President up to a maximum of \$250.00. The Board must approve any purchases over the \$250.00 limit.
- e. The Board may make purchases without the association approval when it involves the day to day operations of the association; such as meeting venue rentals and advertising/website, etc. Expenses for the normal operating of the association shall be considered day to day expenses. The Board may make these and similar purchases up to a total of \$1000.00 without calling a General Meeting.
- f. Any capital projects or expenses require a duly called General meeting in order to be approved. The Board is not to engage in any capital expenditures without a majority approval from the members.
- g. Committees must approach the Board with a budget request for approval. Quotes, documents and a well laid out plan for where the money is to go must be provided.
- h. Committee chair must provide the Treasurer with all receipts in a timely manner and may be expected to meet with the board and provide a progress report at the Boards request.
- i. All incoming/outgoing cash must be clearly recorded in the society's ledger and accompanied by a receipt/invoice.

BYLAW NO.30 – BORROWING

For the purpose of carrying out the objects of the Association, the Directors may borrow or raise or secure the payment of money in such manner as they think fit and in particular by the issue of debentures, but this power shall be exercised only under the authority of the society, and in no case shall debentures be issued without the sanction of a Special Resolution.

BYLAW NO.31 – AUDITORS

The books, accounts and records of the Secretary and Treasurer shall be audited at least once each year by a duly qualified accountant or by two members of the Association elected for that purpose at the Annual Meeting. Such auditor at the Annual General Meeting of the society shall submit complete and proper statements of the standing of the books for the previous year.

BYLAW NO.32 – RIGHTS AND DUTIES OF AUDITORS

- a. The Auditors shall make a report to the members and Directors on the account examined by them and every Balance Sheet and Statement of Income and expenditures laid before the Association at any Annual Meeting during their tenure of office, and the report shall state:
 - i. Whether or not they have obtained all the information and explanations they have required; and
 - ii. Whether, in their opinion, the Balance Sheet referred to in the report is properly drawn up so as to exhibit a true and correct view of the state of the Association's affairs as at the date of the Balance Sheet and the result of its operations for the year ended on that date according to the best of their information and the explanations given to them, and as shown by the books of the Association.
- b. Every Auditor of the Association shall have a right of access at all times to all records, documents, books, accounts and vouchers of the Association, and is entitled to require from the Directors and Officers of the Association such information and explanation as may be necessary for their performance of the duties of Auditor.
- c. The Auditors of the Association are entitled to attend any meeting of the members of the Association at which any accounts that have been examined or reported on by them are to be laid before the members for the purpose of making any statement or explanation they desire with respect to the accounts.
- d. The rights and duties of an Auditor of the Association shall extend back to the date up to which the last audit of the Association's books, accounts and vouchers was made, or, where no audit has been made, to the date on which the Association was incorporated.

BYLAW NO.33 – BOOKS AND RECORDS

The Directors shall see that all necessary books and records of the Association required by the Bylaws of the Association or by any applicable statute or law are regularly and properly kept. The Secretary or some other Officer specially charged by the Board with that duty shall maintain and have charge of the Minute Books of the Association and shall record or cause to be recorded therein minutes of proceedings of all meetings of members and Directors. The Secretary or some other Officer specially charged by the Board with that duty shall keep or cause to be kept a book or books wherein shall be kept properly recorded;

- a. a copy of the objects of the Association and a special resolution altering or adding to the same, and a copy of the Bylaws of the Association and any resolutions altering or adding thereto;

- b. copies or originals of all documents, registers and resolutions as required by law;
- c. all sums of money received and expended by the Association and the matters in respect of which the receipt and expenditure takes place;
- d. all revenues and purchases by the Association;
- e. the assets and liabilities of the Association; and
- f. all other transactions affecting the financial position of the Association.

The Membership Officer shall keep at the Registered Office a register of its members containing the names of the applicants for membership and the name of every other person admitted to the Association as a member showing:

- a. the member's full name, residential and electronic address;
- b. the date on which the member was admitted to the Association;
- c. the date on which the member ceases to be a member;
- d. the class of membership.

There is no seal for this association.

BYLAW NO.34 – BOOKS OF ACCOUNT

The books of account shall be kept at such a place in Alberta as the Directors think fit, and shall at all times be open to inspection by the Directors. The books, accounts and records of the Society shall be audited once a year.

BYLAW NO.35 – FISCAL YEAR

The fiscal year of the Association shall terminate on December 31st in each year and the Financial Statements of the Association's affairs for presentation to the members at the annual Meeting shall be made up to that date.

BYLAW NO.36 – INSPECTION OF BOOKS BY MEMBERS

The Directors shall from time to time determine whether and to what extent and at what times and places and under what conditions or regulations the accounts and books of the Association or any of them shall be open to the inspection of the members not being Directors, and no member(not being a Director) shall have any right of inspecting any account or book or document of the Association except as conferred by law or authorized by the Directors or by resolution of the members, whether previous notice thereof has been given or not.

BYLAW NO.37 – DISTRIBUTION OF PROPERTY TO CHARITY

Upon the dissolution of the Association and after the payment of all debts and liabilities, the remaining property of the Association shall be distributed or disposed of in accordance with the terms of a resolution of the Directors however, that a stipulation be made upon the disposition

that the property be used for the benefit of animal welfare in accordance with the objects of the Association.

BYLAW NO.38 – AMENDMENTS TO BYLAWS

The Bylaws may be rescinded, altered or added to by Special Resolution of the members.

BYLAW NO.39 – ALBERTA ASSOCIATION OF ANIMAL OWNER’S RIGHTS (AAAOR)

The AAAOR will be considered a sister or affiliate association to the Association. The Association will be connected to the AAAOR and will share at least one (1) Board member at all times, this member will act as a liaison between the two Associations. The Association will support the AAAOR’s running costs which will include website fees at \$170 per year and banking fee’s at \$4/month, to a maximum of \$250 per year. Members of the AAAOR may become an Individual member of the Association under the Bylaws set forth.